



Wanstead & Snaresbrook CC Risk Assessment

Introduction: the club's procedures for the management of risk

The club has well established risk assessment procedures involving the identification of risk and how this will be managed. The web site (Wansteadcricket.co.uk) provides regular updates to policies and protocols approved by the Management Committee. They reflect (1) the need to address best practice in relation to health & safety generally, cricket and club initiatives. For example, the development of Wanstead as a community club, and the changing younger membership profile, and (2) the importance of communications to members and coaches, which often requires ongoing training.

The club has an established and experienced welfare capability and -under the leadership of the Chair- regular and effective communications through manager and coaches focus groups.

This Risk Assessment ("RA") is published for our users (members, guests, visitors, employees and contractors) who use our facilities. It is modelled on the template prepared by the ECB. The club has well-established RA procedures, but it recognises that Covid-19 presents additional risks that must be carefully addressed. It therefore covers both ongoing and the additional hazards arising from Covid-19. It also focusses on the management

of challenges under the ECB return to cricket plan for step 4. It covers our grounds at Overton Drive and Nutter Lane and the ground we use at Forest Road, Fairlop.

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users and visitors including staff, volunteers, visitors, contractors and the wider community	
No	Controls required	Action Taken by the Club
People Management and Communication		
	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	Regular updates of latest Government requirements are published to members and prominently displayed on the website. Members and visitors informed not to visit club if showing any symptoms.
	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	Focus teams under the leadership of the Chair have carefully surveyed the club's two grounds and agreed safe areas for SD. Advice has been taken from contractors (grounds staff) suppliers (for bar supplies) and pavilion manager. A valuable source of advice has been our resident play group at Overton Drive who have met the demanding bubble and continuous deep cleaning requirements of the local authority and Ofsted. We work very closely with them. We have established a ground working party to review effectiveness having regard to expected numbers of players and visitors
	A plan for where parents and players will sit whilst watching cricket activities.	This has been carefully considered, agreed and communicated. There is appropriate signage
	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	We have prepared specially and designed signage to meet this requirement, both in relation to net and training sessions, the use of the bar and/or toilets. There are severe restrictions on pavilion and buildings access

	Staff and volunteer training to support the implementation of the plan, with suitable training records.	Training programmes have been well publicized and implemented. For example, written guidance was researched and provided to all coaches on the types of coaching drills that would be unsuitable to maintain SD, also certain coaching equipment (net catchers, bean bags) has been banned
Buildings		
	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	Building occupancy and space has been carefully accessed, after being closed it was important that they were appropriately ventilated with club house doors and windows opened for long periods but subject to supervision
	Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.	We are satisfied with the two m rule. We are operating a one in one out system and one-way system with appropriate signage.
	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	We are not permitting anyone to remain in buildings, apart from the play group. Designated seating areas outside the pavilion are clearly indicated. Visitors must bring their own food and drink and consumption in pavilions is strictly forbidden AND it will be policed; a club official will act in a supervisory role at every event
	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	We have some space in unused dressing rooms at all grounds, but these may not be sufficiently large enough under step 4. We are clearly indicating that cars should be used, few visitors come by foot and there is expected to be sufficient room for them in the changing rooms or under outside awning, which is being constructed
Social and Hospitality Areas		

Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	For coaching and matches a tracing system is in operation. It is a specially designed online system of the two existing platforms hits and play cricket. Coaches are also maintaining manual lists as a precaution. Player squads and availability for stage 4 has already been implemented
Identification of suitable areas for outdoor service that don't overlap with cricket activity.	There is a clear distinction between playing, coaching and spectator areas.
Steps taken to minimise time and the number of people at the bar.	One-in-One-Out system in place. Only one person at a time can be served and must leave immediately.
Steps taken to minimise contact points at payment or around the hospitality space.	See above, payment by card and purchases by members with membership card only
Suitable PPE provision and training for staff and volunteers.	This is available. We are fortunate to have several members who supply this equipment, no supply problems
Strategy for the safe serving, clearing and cleaning of glassware and tableware.	Only plastic disposable glasses will be used
Deep cleaning strategy to minimise COVID-19 transmission risk	All pavilions have been deep cleaned. Toilets also regularly cleaned.
Daily cleaning strategy to minimise COVID-19 transmission risk.	See above
High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	There is a specific procedure to meet this requirement

Hygiene and Cleaning	
Materials, PPE and training that you have provided to your staff for effective cleaning.	We have sufficient stocks
Provision of hand washing facilities with warm water, soap, disposable towels and bin.	We have sufficient stocks and dispensers and availability checked daily and more frequently during events
Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	We have sufficient stocks and dispensers and availability checked daily and more frequently during events
Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	Confirmed, we have supplies
What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
Who might be harmed?	Facility users, staff, volunteers and visitors including contractors
Controls required	Action Taken by the Club
Preparing Your Buildings	
Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	We do not see this as a risk. Water systems are regularly checked. Membership includes an active volunteer with expertise and also two qualified plumbers
Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	All buildings single story. Three volunteer members are qualified electricians, they carry out regular scheduled maintenance and this has not been disrupted by Covid-19

	<p>Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.</p>	<p>We use a ground contractor who is highly experienced and who reports directly to the chair and first team captain. All ground maintenance plans are agreed and closely monitored. Only two contractor employees are permitted on our grounds at any time and they observe strict SD. The need to add blue distancing lines on strips has been discussed and is being implemented. Our grounds will be ready for step 4 and safe</p>
	<p>What are the hazards?</p>	<p>Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.</p>
	<p>Who might be harmed?</p>	<p>First aiders, facility users, staff, volunteers and visitors</p>
	<p>Controls required</p>	<p>Action Taken by the Club</p>
<p>First Aid</p>		
	<p>Check that your first aid kits are stocked and accessible during all activity.</p>	<p>The regular first aid training courses have been disrupted by Covid-19 but we have drawn on resources by enlisting many experienced members with medical experience. We have two active volunteers who supply first aid supplies</p>

	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	This has probably improved for the reasons stated above. All existing and new recruits have been continuously briefed of first aid issues under a cricket club environment
	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	We are fortunate, this was done immediately prior to lock down. Equipment available for use
	What are the hazards?	Pitches or outfield are unsafe to play on
	Who might be harmed?	Players, officials, ground staff
	Controls required	Action Taken by the Club
Preparing your Grounds		
	Safety checks on machinery, sightscreens and covers.	The groundsman is satisfied with equipment and so are we. We have had separate working parties to look at, repair, clean and paint sightscreens and covers. We have considerable in-house experience including a senior volunteer who is a qualified groundsman.

	Check and repair of any damage to pitches and outfields.	This has been looked at with grounds man and we are happy that we meet best standards
	Surfaces checked and watering regime adjusted based on lack of rainfall.	The recent wet period has been welcomed. The groundsman has made up lost time
What are the hazards?	Use this space to identify hazards at your venue See car par below	
Who might be harmed?	Use this space to identify who might be harmed	
Controls required		Action Taken by the Club
	Identify your own control measures required.	The Overton Drive car park is shared with three other sports clubs and this very occasionally can result in overcrowding. Recent and extensive work on the car park surfacing with markings has considerable improved parking. Nutter Lane does not have a car park. At the Forest Road ground parking in the front Power League car park and people walk along the side road past the

		gate. Entrance to the pitch is through the left hand car park, with the ground the first one behind the old pavilion .

What are the hazards?	<p>Use this space to identify hazards at your venue and who may be harmed</p> <p>There are potential hazards arising from stage 4, namely the need to observe the detailed requirements on number restrictions and SD. We are also mindful of the responsibility we have to our members and families when we travel to other grounds. We need to obtain assurances that our hosts have acceptable RA procedures in place</p>
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Who might be harmed?	Members, players and families/ guests	
	Controls required	Action Taken by the Club
	Identify your own control measures required.	<ol style="list-style-type: none"> 1. To avoid misunderstandings and the risk of confusion, we will request that event times and match regs are agreed beforehand 2. We will want assurance on our opponent's RA adequacy. A message along the lines of the announcement on our own website would be a welcome protocol. This is something relevant to friendly matches and we will request that it becomes standard practice in formal league/ comp administrators' regulations
		<ol style="list-style-type: none"> 3. Feedback and change where appropriate will be essential as stage 4 is implemented.

Approved by Management Committee 10/07/2020